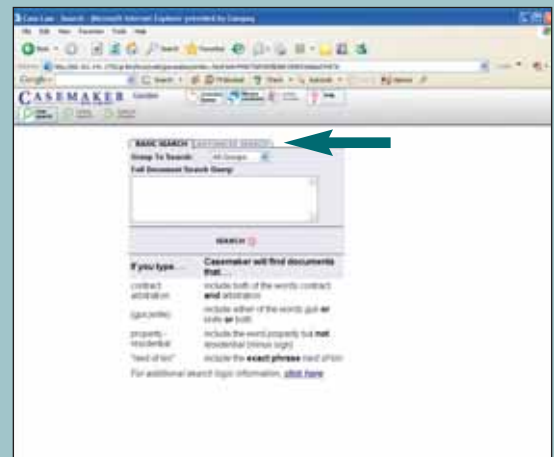


Getting the Most Out of Casemaker: Advanced Search— Search by Case Name

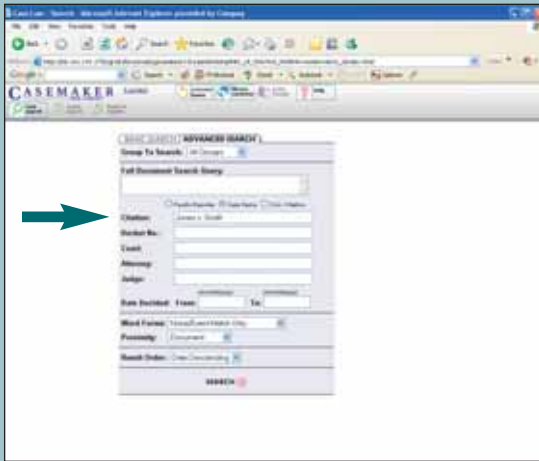
by Jodi McKenzie

In the last Casemaker article, we looked at how to use the Advanced Search to find a case by citation number. This time, we will see how the Advanced Search can help find a case by the case name or an individual party's name. Let's take a look at how it works.

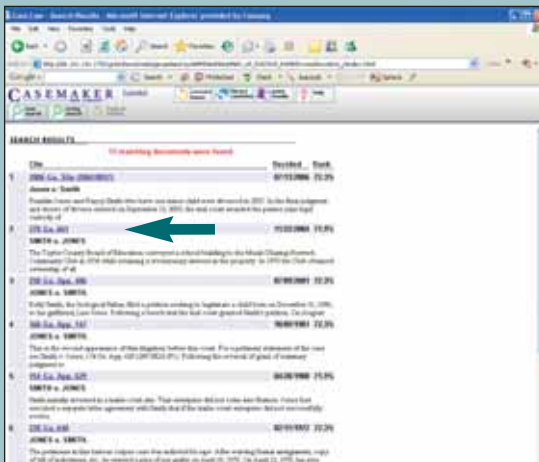
In this example, we will search the Georgia Case Law Database. In order to enter this database, you would enter the Georgia Casemaker Library. From here, you would choose to search in **Case Law**.



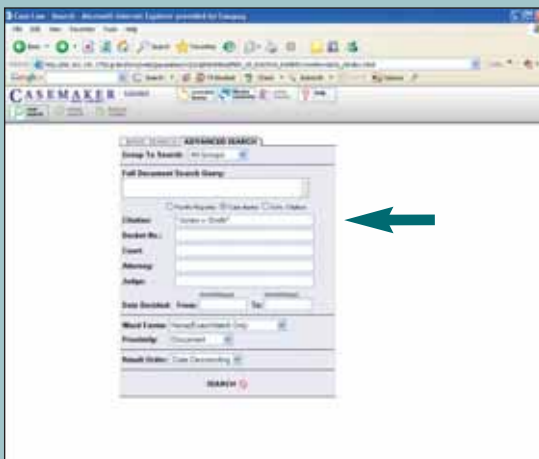
You will then be taken to a basic search screen. This is where you would enter words or phrases related to your search. When searching for a case by case name or party name, you would choose the Advanced Search option by selecting the Advanced Search tab located next to the Basic Search tab.



An Advanced Search gives you several options for narrowing down your search. In this example, we want to find the case *Jones v. Smith*. In order to find it by the case name, we want to choose the case name option by clicking on the bubble next to it. We will then enter the phrase *Jones v. Smith* in the Cite field.



After entering your case name, run your search by either pressing the enter button on your computer or scrolling to the bottom of the page and clicking on the search button. Casemaker will pull up all cases in which Jones and Smith have been parties regardless if they have been plaintiffs or defendants.



To limit your search results to cases in which Jones is the plaintiff and Smith is the defendant, put your citation name in quotation marks before you run your search.

Now your search results will be limited to cases in which Jones is the plaintiff and Smith is the defendant.



You may also enter one name in order to pull up all cases in which a party has been involved. In this example, if we enter just Jones, we will pull up every case in which Jones has been either a plaintiff or defendant.



Since Jones is such a common name, we have over 1,000 results in which Jones has been either a plaintiff or a defendant. The results are displayed chronologically and Casemaker will allow you access to the first 100.



Casemaker training is available at the State Bar of Georgia. The next training day can be found on the State Bar of Georgia homepage or in your most recent copy of the Bar's E-news. Please contact Jodi McKenzie, Casemaker coordinator at 404-526-8618 or jodi@gabar.org if you need further assistance with Casemaker.