

State Bar of Georgia 2008 Annual Meeting



Exhibitor Prospectus

June 4-7, 2008

Amelia Island Plantation

Amelia Island, FL

Exhibit Schedule

Wednesday, June 4, 2008

2 p.m. — 6 p.m.

Exhibitor legal exposition set-up/
registration

6 p.m. — 8 a.m.

Security provided overnight

Thursday, June 5, 2008

8 a.m. — 6 p.m.

Legal exposition open

6 p.m. — 8 a.m.

Security provided overnight

Friday, June 6, 2008

8 a.m. — 6 p.m.

Legal exposition open

6 p.m. — 8 a.m.

Security provided overnight

Saturday, June 7, 2008

8 a.m. — 1 p.m.

Legal exposition open

12 p.m. — 1 p.m.

Reception in legal exposition
foyer

1 p.m. — 5 p.m.

Dismantle legal exposition

* Please note that legal exposition dates and times are subject to change at the discretion of the State Bar of Georgia's director of meetings. Should such a change occur, you will be notified in writing of the revised schedule.

Exhibit Fees

Received by March 14, 2008 \$1,000 per exhibit

Received after March 14, 2008 \$1,200 per exhibit

Fees include:

- One 6' x 8' exhibit booth with 3' side rails, back drape and a 6' draped and skirted table, one standard ID sign, two chairs and a wastebasket. See diagram.
- A company profile in the "Exhibitor Directory." The directory consists of a compendium of participating exhibitors with a brief description of each company's products or services, as well as contact information. Every attendee at the Annual Meeting will receive a copy of the directory. For an additional fee, ads may be purchased in the directory.
- Two tickets for the Opening Night Event on Thursday, June 5.
- Recognition in Annual Meeting promotional materials (if contract is received by print date).

Reserving a Booth

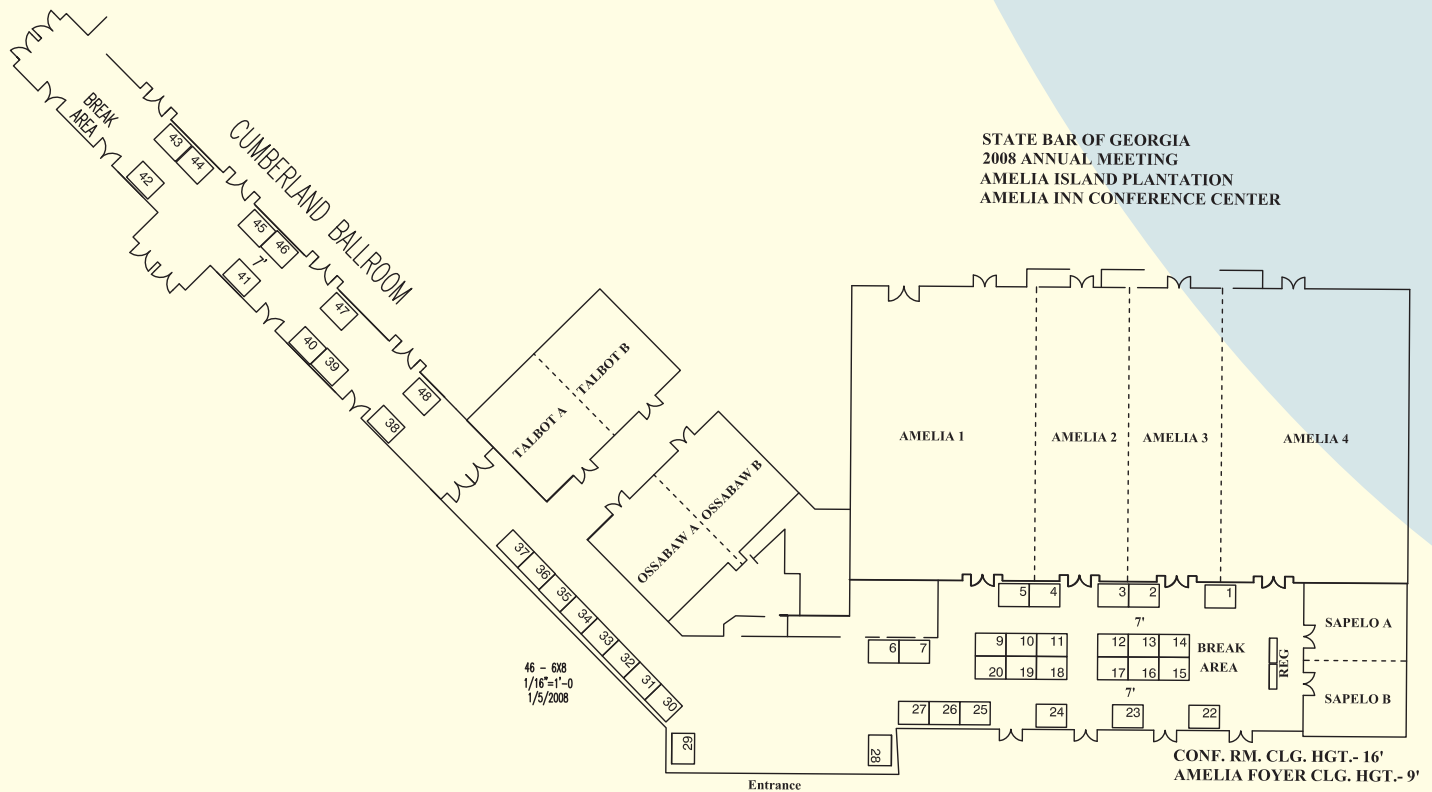
- Complete the enclosed Exhibit Booth Contract to register your company as an exhibitor at the State Bar of Georgia's 2008 Annual Meeting.
- Be sure to sign the contract and remit payment in full. A signed contract and full payment are required before a booth assignment will be confirmed.
- All booths are reserved on a first-come, first-served basis.
- Payment should be sent to: Jennifer R. Mason, Exhibits Manager, State Bar of Georgia, 104 Marietta Street NW, Suite 100, Atlanta, GA 30303. Make check payable to State Bar of Georgia. Credit cards are accepted, but a 3% charge is added to the fee (AMEX, VISA or MC).

Past Exhibitors

Reach your target audience of 1,000 attorneys and other members of the legal profession throughout Georgia. Join this partial list of past exhibitors:

- 10K Wizard Technology
- ABA Retirement Funds
- Advisors Access 401K
- Allen Pritchett & Bassett
- Atlanta Custom Tailors
- Brown & Gallo, LLC
- D.A. Forensics
- Daily Report
- GeorgiaLawUpdate.com
- Georgia Lawyers Insurance Company
- Injured Workers Pharmacy
- Insurance Specialists, Inc.
- John Hancock
- Land America 1031 Exchange Services
- Laser Substrates Inc.
- Law Practice Management, Case-maker
- Law Practice Management, State Bar
- Lawgic, LLC
- Lawyers Weekly USA
- Lawyers Foundation
- Legal Leads
- LexisNexis
- Merrill Lynch
- Minnesota Lawyers Mutual Insurance
- Pinkerton Consulting & Investigations
- Pro Bono Project, State Bar
- PureDataCorp
- Sections, State Bar
- Stetson University College of Law
- Thomson West
- Uniquely Nancy

Exhibit Diagram



- Please see diagram for detailed information. Note that exhibit set-up is restricted to the confines of your exhibit booth (6' x 8'). Extending beyond your booth in width, depth or height is strictly prohibited.
- The exhibit area has existing carpeting. Special carpeting can be provided at an additional fee and exhibitors will be responsible for making the arrangements. Exhibitors who desire special carpeting should contact our exposition services provider for more information.

Additional Information

Exhibit Incentives:

- General registration for all attendees.
- Refreshment breaks for meeting attendees.
- Reception in exhibit foyer.
- Door prize drawings during Bloody Mary Reception/Silent Auction Conclusion.

Exhibitor Services:

- An exhibitor service kit containing complete information, such as shipping, storage, booth furnishings and request forms on available services for the exposition will be forwarded shortly after the signed contract is received. Shepard Exposition Services is our exposition services provider.

Exhibit Regulations

- Reservations for exhibit booths will be accepted on a first-come, first-served basis. All exhibit booth sales are final and no refunds for cancellations will be granted. There is no limit to the number of booths you may purchase. No subletting of space will be permitted.
- Application for booth space must be made on the printed exhibit booth contract form provided by the State Bar of Georgia. Completion of the form should indicate the specific request of the applicant and acknowledgment of sponsor's requirements. The State Bar of Georgia reserves the right to decline space to any applicant if in its judgment the proposed display would not enhance the exposition or carry out the intent as viewed by the Bar. The State Bar of Georgia also reserves the right to evict exhibitors whose presentation is in any manner deemed as offensive. In the event of such prohibition or eviction, the State Bar of Georgia shall not be liable to exhibitor for refund of exhibit fees. Upon receipt of a signed contract, the State Bar of Georgia will provide a written confirmation and exhibitor service kit to applicant.
- All exhibitor representatives must register upon arrival at the registration desk and must wear their identification badge at all times. All exhibits must be complete and in place by 8 a.m. on Thursday, June 5, 2008. Shepard Exposition Services offers assistance in setting up booths for an additional fee.
- It is expressly understood that the State Bar of Georgia will not pay for special equipment, services or facilities requested or arranged for by an exhibitor. Arrangements must be made with Shepard Exposition Services. Each exhibitor is solely responsible for placing its display in its designated booth space and removing it from the foyer on the final show date. The State Bar of Georgia, Shepard Exposition Services or Amelia Island Plantation reserve the right to remove all effects remaining afterwards and store them at the exhibitor's expense.
- Prizes, awards, drawings, raffles, lotteries and/or contests sponsored by the exhibitors are allowed for the show.
- No activity of exhibitor representatives or functions of a display should in any manner interfere or disturb neighboring exhibitors. It shall be the responsibility of exhibiting firm representatives to report or call to the attention of the manager any questionable activity or disturbing influence which should be corrected or eliminated.
- Security will be provided from 6 p.m., Wednesday, June 4, to 8 a.m., Thursday, June 5; 6 p.m., Thursday, June 5, to 8 a.m., Friday, June 6; and from 6 p.m., Friday, June 6, to 8 a.m., Saturday, June 7. However, the State Bar of Georgia, Shepard Exposition Services or Amelia Island Plantation shall not be liable for any damage to or for the loss or destruction of any exhibit, or from the theft or disappearance of any of the property contained in or about the booth of any exhibitor.
- All electrically wired display material must comply with requirements of the National Board of Fire Underwriters. Display fabrics must be flame-proof.
- Exhibitors must maintain reasonable insurance coverage for purposes of liability coverage on their personal property or any potential liability arising from their participation during the period of their attendance at the exposition and do agree to indemnify and hold harmless State Bar of Georgia, Shepard Exposition Services and Amelia Island Plantation for any loss, damage, theft or injury. Exhibitor shall provide the State Bar of Georgia with proof of insurance within fourteen (14) days after signing exhibit booth contract. Exhibitor understands that should the State Bar of Georgia deem the insurance coverage to be inadequate, the State Bar of Georgia may prohibit the exhibitor's participation until adequate insurance is secured. The State Bar of Georgia and Amelia Island Plantation need to be listed as additional insured.
- All exhibits must be contained within the contracted exhibit space. No items (furniture, etc.) may be placed in the aisles. All displays must be free-standing and self-supporting. No hazardous materials may be stored or placed in display in the booth. Absolutely no company identification may be placed outside your specific booth area (i.e., on posts, pillars, walls, tables, ceilings, etc.) No music, live or recorded, will be allowed at individual booths except as might be included in a video tape or through headphones.
- Any exhibitor failing to occupy space contracted for is not relieved of the obligation for payment of the full rental of such space. If any space is not occupied one half hour prior to the opening of the show, the space is forfeited without refund. No booth will be allowed to dismantle until after the conclusion of the show at 1 p.m., Saturday, June 7, 2008.
- Violations of any of the regulations by an exhibiting firm or its representatives will result in the forfeiture of exhibit space and loss of monies paid. Any matters arising not specifically provided herein shall be cared for at the discretion of the State Bar of Georgia, Shepard Exposition Services or Amelia Island Plantation.



For additional information or assistance, contact:

Jennifer R. Mason, Exhibits Manager
404-527-8761, jenniferm@gabar.org

Michelle Garner, Director of Meetings
404-527-8790, michelleg@gabar.org

Exhibit Booth Contract - 2008 Annual Meeting - State Bar of Georgia

Instructions:

To reserve an exhibit booth(s), please complete this contract and remit with your full payment to: Jennifer Mason, State Bar of Georgia, 104 Marietta Street NW, Suite 100, Atlanta, GA 30303. Make checks payable to State Bar of Georgia or pay by Credit Card (Visa, MC or AMEX).

Exhibitor Information:

Contact Name _____

Company _____

Address _____

City _____

State _____ Zip _____

Phone _____

Fax _____

e-mail _____

Payment Amount:

- My organization is a corporate sponsor and is entitled to one complimentary exhibit booth
- One booth – \$1,000 prior to March 14; \$1,200 after March 14
- Two booths – \$1,700 prior to March 14; \$2,100 after March 14

Credit Card Information (a 3% charge is added to the fee):

Please bill my Visa MasterCard Amex

Credit Card Number _____

Exp. Date _____

Name on card (please print) _____

Signature _____

Booth Location Requests:

Below, please indicate your preference of booth location by writing in the corresponding booth numbers. We suggest you designate your choices in different locations rather than all in one area.

First choice _____ Second choice _____ Third choice _____

Please note the competitors from whom you would like to be separated:

We will make every effort to accommodate your request(s), but we do not offer a guarantee.

Booth Confirmation:

Upon receipt of a signed contract, State Bar of Georgia will provide a written confirmation and exhibit service manual to applicant. Terms of Contract: We hereby make application for exhibit space as indicated below for our use at the 2008 Annual Meeting of the State Bar of Georgia. It is understood and agreed that all space will be assigned on a first-come, first-served basis and that the State Bar of Georgia reserves the right to assign exhibitors to the best alternate space and to make reasonable shifts in location for the benefit of the exhibitor and for the betterment of the exposition.

In consideration of the Exhibitor's participation in the 2008 Annual Meeting of the State Bar of Georgia, the undersigned Exhibitor hereby agrees to protect, save and hold the State Bar of Georgia, Shepard Exposition Services and Amelia Island Plantation and all agents and employees thereof (hereinafter collectively called "Indemnities") forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the Exhibitor or those holding under the Exhibitor and, further, Exhibitor shall at all times protect, defend, indemnify, save and hold harmless the Indemnities against and from any and all losses, costs, damages, liability or expenses (including attorney's fees) arising from or by reason of any accident or bodily injury or other occurrence to any person or persons, including the Exhibitor, its agents, employees, business invitees, which arises from or out of the Exhibition premises or any part thereof.

Exhibitor represents that it maintains, and will maintain at the time of the 2008 Annual Meeting, reasonable insurance coverage for any loss or damages to Exhibitor's property or any potential liability arising from Exhibitor's participation in the 2008 Annual Meeting. Exhibitor shall provide the State Bar of Georgia with proof of insurance within fourteen (14) days after this agreement is signed by the parties. Exhibitor understands that should the State Bar of Georgia deem the insurance coverage to be inadequate, the State Bar of Georgia may prohibit the Exhibitor's participation in the 2008 Annual Meeting until adequate insurance coverage is secured. State Bar of Georgia and Amelia Island Plantation to be named as additional insured. Exhibitor further agrees that it will waive any and all right of subrogation against the State Bar of Georgia in the event of a loss which is compensated by the insurance coverage applicable to Exhibitor's property.

Exhibitor agrees to abide by the rules and regulations, which are included as an enclosure with this contract and are made a part of this contract by reference and are fully incorporated herein. The terms of this agreement shall be in full force and effect from June 4 - 7, 2008.

Name _____

Signature _____

Date _____



**State Bar
of Georgia**